

How to Register New Students in Genius



1. Go to <https://genius.bucksiu.org/PublicStudentCourseRegistration.aspx>

2. You will now see the full Bridges course catalog. Locate the "Semester" box and select Summer 2017. Then click "Apply Filter." This will pull up all of the courses offered Summer 2017.

3. Locate the course(s) you want to register for and check the box next to the course name. You can select multiple courses for one student. There are two course options: Advanced Academics and Edgenuity. Please be sure you select the correct course option.

4. Please be sure the course you selected says "Credit Recovery" or "Full Credit" based on your child's needs. Click the "Register" button when you are finished selecting your course(s).


A. Students that are taking a summer course for full credit must take Part A and Part B. Please be sure to register for both courses unless specified otherwise by your district.

Search by Course Title:

Catalog:

Subject:

Semester:

There are 795 available courses for this semester: 

Select	Course	When Offered	Subject	Catalog	Duration
<input type="checkbox"/>	Academic Skills Initial Credit	Semester Courses	Electives	Advanced Academics	17 weeks
<input type="checkbox"/>	Academic Skills Summer 2015	Summer 2015	Electives	Advanced Academics	8 weeks
<input type="checkbox"/>	Algebra I A Credit Recovery Summer 2015	Summer 2015	Mathematics	Advanced Academics	8 weeks
<input type="checkbox"/>	Algebra I A Full Credit Summer 2015	Summer 2015	Mathematics	Advanced Academics	8 weeks
<input type="checkbox"/>	Algebra I A Initial Credit	Semester Courses	Mathematics	Advanced Academics	17 weeks
<input type="checkbox"/>	Algebra I B Credit Recovery Summer 2015	Summer 2015	Mathematics	Advanced Academics	8 weeks
<input type="checkbox"/>	Algebra I B Full Credit Summer 2015	Summer 2015	Mathematics	Advanced Academics	8 weeks
<input type="checkbox"/>	Algebra I B Initial Credit	Semester Courses	Mathematics	Advanced Academics	17 weeks
<input type="checkbox"/>	Algebra I Common Core Semester 1 Core	Semester Courses	Mathematics	Apex	17 weeks
<input type="checkbox"/>	Algebra I Common Core Semester 1 Prescriptive	Semester Courses	Mathematics	Apex	17 weeks
<input type="checkbox"/>	Algebra I Common Core Semester 2 Core	Semester Courses	Mathematics	Apex	17 weeks

5. You will now be taken to the "Account Creation" page. You MUST click the "create new account" button in the "Need an Account" box in order to fill out your child's personal information. If your child took a summer course with Bridges in 2016, he/she may already have an account. Please contact Pam Dinan (pdinan@bucksiu.org) for assistance.

The screenshot shows two side-by-side panels. The left panel, titled "Already have an account?", contains a "Username" input field, a "Password" input field, a "Continue" button, and a blue link that says "Forgot your Login and/or Password?". The right panel, titled "Need an account?", contains a single button that says "Click here to create a new account".

6. You will now be prompted to enter your child's personal information. Anything that is highlighted in yellow is required. For "Billing Group" select "Summer Pennsylvania Student." At the bottom of the student information form it will ask for a username and password. Do **NOT** enter a username or password! A login will automatically be generated for the student when you leave this section blank. This login will be emailed to you from Genius.

The screenshot shows the "Create new account" form. At the top right is a red "x" icon. The "Basic Information" section includes: "First Name:" (yellow), "Last Name:" (yellow), "Preferred Name:" (white), "Middle Name:" (white), "Gender:" (dropdown menu with "Select..." highlighted in yellow), and "Date of Birth:" (yellow). Below this is a "Notes:" text area. The "Address" section includes: "Street:" (yellow) and "City:" (yellow). There are additional yellow-highlighted input fields below the "City:" label.

7. Click "submit" after you have completed the student information. You will now be taken to the payment page. Double check the amount in top left corner. Anything that is highlighted in yellow is required. If you notice an error in the classes you selected click "Change Courses." After you have entered your payment information click "Make a Payment."

Course Confirmation

Total Amount: \$ 285.00
There is 1 courses selected:

Course Name	When Offered	Subject	Catalog	Amount
Academic Skills	Summer 2015	Electives	Advanced Academics	N/A

First Name:

Last Name:

Address:

State:

ZIP:

Credit card number:

Expiration month:

Expiration year:

cvv2:

8. Once you have made your payment, the registration will be reviewed and approved by the Online Learning Mentor. Please allow for 24-48 hours for the registration to be processed. If you registered over the weekend, please anticipate a longer wait time.

9. Login information will be emailed to the email address that was provided for the student and the parent/guardian upon registration. This email is your indicator that you may begin your course work. If you have any difficulties logging in please contact Ms. Pam Dinan (pdinan@bucksiu.org).